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RESEARCH & DEVELOPMENT CELL

Pre-Approval Form

For Filing Patent/Copyright

Academic Session

1. Applicant Details

Name of Applicant			
Department			
Designation			
Email Id			
Contact Number			
Have you claimed earlier in the same head you are applying for in this academic session (Yes/No)		If yes then, number of claims	

2. Patent/Copyright Details

Title of Patent/Copyright			
About Patent/Copyright (in short)			
Nature of Patent/Copyright Individual/Insitute/Joint(Individual + Institute)			

3. Expected Expenses

Particular	Amount claimed as per policy (in INR)	Amount Sanctioned (For Office Use)
Patent/Copyright Registration Fee		
Any other		
Total		
Total (in words)		

4. Declaration

I, hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. I understand the consequences of the event of my information being found false or incorrect at any stage.

Date:

Signature of Applicant

Head of Department	Forwarded/Rejected	Remark:	Signature
Dean R&D	Approved/Not Approved	Remark:	Signature
Principal	Approved/Not Approved	Remark:	Signature

Note: Enclose all the necessary and relevant copies of documents along with this application (for e.g. proof of fee, etc.)