

**To,
The Principal,
S. B. Jain Institute of Technology,
Management & Research,
Nagpur
Pin - 441501 (M.S.)**



Subject: Application for the post ofin the Department of

Reference: Your advertisement dated Published in

Dear Sir,

With reference to your above referred advertisement, I the undersigned am applying here with for the above referred post. The details are as given below.

1. **Name in full** : (Surname) (First Name) (Middle Name)
2. **Date of birth (DD-MM-YYYY)** :
3. **Permanent address** :
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.....
4. **Address for Correspondence:**
5. **E- mail** :
6. **Contact No.** : Mob. Land line.....
7. **Adhar Card No.** :
8. **Academic qualification details:**

Examination	Year of Passing	Name of Board/University	Division	% of Marks obtained	Subjects offered (Specialization if any)	Remarks, if any
SSC						
HSSC / Diploma						
UG Degree						
PG Degree						
Ph.D.						
Any other						

9. GATE Examination

Year	Score	Percentile

10. Employment details (In reverse chronological order) Teaching / Industrial

Name of the Institution/ Industry	Post held	Pay scale	From	To	Total Experience

11. Total Experience Yrs.: Teaching (Regular) Years
 Teaching (Ad hoc) Years
 Industry Years
 Research Years
 Other Years

12. Professional Membership(s)

13. Publication details:

Name of Author(s)	Title of publication	Publisher	Name of Journal	Year	Remark(s)

No. of paper published in 1) International Conference =

No. of paper published in 2) National Conference =

14. Sponsored Research Projects Under Taken

Agency	Title	Amount	Period	Investigator / Co- Investigator	Status
					On - going Completed / Submitted

15. Consultancy Undertaken

Agency	Title	Amount	Period	Investigator / Co- Investigator	Status
					On - going Completed

16. Research Guidance

	Awarded	Thesis Submitted	Registered
Ph. D			
Post Graduate			
M. E. (by research)			

17. Awards / Recognitions

18. Outreach Activities

Academic outreach activities (STTP/Workshop/Conference etc. organized as Advisor / Convener/Coordinator / Organizing Secretary etc.)
Academic outreach activities (STTP / Workshop / Conferences etc. attended)
Expert lectures delivered

19. Communication Skills

Fluency of Language	Oral	Reading & Writing
English		
Hindi		
Marathi		
Any other Foreign Language		

20. No. of Books authored (Please provide details as annexure):

21. Important responsibilities discharged (Dean / HOD / Prof In-charge / Functional head)

- a)
- b)
- c)

22. Apart from academics if there are any other areas where you can contribute
(Area of proven expertise)

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23. **Religion** :
24. **Marital Status** :
25. **Caste Category** : OPEN/SC/ST/VJ(A)/NT(B)/NT(C)/NT(D)/OBC/SBC
26. **Caste** :
27. **Mother Tongue** :
28. **Current Status of employment** : Employed / Not Employed
29. **List of documents attached here with:**
- | | |
|--|----------|
| a) All qualifying examination's Mark sheets/Degree/Diploma Certificate | Yes / No |
| b) Experience Certificate | Yes / No |
| c) Proof of Professional Memberships | Yes / No |
| d) Birth Certificate (SSC or HSC Board Certificate) | Yes / No |
| e) Two passport size recent photographs | Yes / No |
| f) University Approval letters if any | Yes / No |
30. **For any other information please attach annexure.**

Verification

Verified & signed aton this dayofthat the contents in parts 1 to 31 are true & correct to the best of my knowledge. If any averment in the above is found to be incorrect I would be liable for disqualification for the applied post.

Place:

Date:

Signature of Candidate