



Session: 2020-21 (Odd Semester)

Action Taken Report on Student Feedback-I

Date:-02/11/2020

Student feedback-I was conducted in the month of October for all semester students of the department. The responses from students have been scrutinized and summarized using online tool-Google form and MS Excel. The summary is discussed with concerned faculties by the HoD and actions are initiated at department level.

The Key observations (points) from summary and actions are listed as follows.

- It is found that out of **Twenty Five courses** (Theory& Practical) as listed in Feedback-1 consolidated chart **Ten courses (Theory& Practical) got Excellent feedback rating** (above 85%) and remaining are having feedback rating Very Good (above 70%) .
- The feedback is shown to Course In-charge and discussed by Head of Department.
- Efforts of Course In-charge are appreciated and they are motivated to perform better.
- Appreciation letter is issued to Course In-Charges having excellent rating in feedback (above 90%).

Dr. Pankaj B. Thote
HoD, EE



**S. B. JAIN INSTITUTE OF TECHNOLOGY, MANAGEMENT & RESEARCH, NAGPUR.
DEPARTMENT OF ELECTRICAL ENGINEERING.**

Transform knowledge seekers to globally competent professionals in Electrical Engineering.

Session: 2020-21 (Odd Semester)

Action Taken Report on Student Feedback-II

Date:-21/12/2020

Student feedback-II was conducted in the month of December for all semester students of the department. The responses from students have been scrutinized and summarized using online tool-Google form and MS Excel. The summary is discussed with concerned faculties by the HoD and actions are initiated at department level.

The Key observations (points) from summary and actions are listed as follows.

- It is found that out of **Twenty Five courses** (Theory& Practical) as listed in Feedback-2 consolidated chart **Nine courses (Theory& Practical) got Excellent feedback rating** (above 85%) and remaining are having feedback rating **Very Good** (above 70%) .
- The feedback is shown to Course In-charge and discussed by Head of Department.
- Efforts of Course In-charge are appreciated and they are motivated to perform better.

Dr. Pankaj B. Thote

HoD, EE



Minutes of Meeting

Agenda: -	Student suggestions from Student satisfaction Survey.
Date & Time :-	09/01/21 4.30 PM to 5.30 PM
Location:	HoD office
Attendees:-	<ol style="list-style-type: none">1. Dr. Pankaj Thote HOD(EE)2. Mr. Vishant Naik3. Mr. Saurabh Singh4. Mr. Abhishek Junghare5. Mr. Md Ashar6. Mr. Saurabh Kamble7. Mr. Afsar Khan8. Dr. Chandrakant Rathore9. Ms. Indryani Patle10. Ms. Bhagyashree Mudaliar
Points Discussed	<p>Student has suggested the following points for improvement through Student satisfaction survey.</p> <p>Teaching Learning Process :</p> <ol style="list-style-type: none">1. During online practical session, practical kit was not clearly visible which creates difficulty for students to understand the connections.2. Revision classes should be conducted.3. When the college reopens for the students, Department should conduct practicals in offline mode.4. Notes should be provided before the commencement of class for ease of understanding.5. Practical approach for every subject need to be improved.6. Workshops on emerging technologies (AI, ML, IOT, Programming language) should be conducted. <p>Institutional facilities and Support:</p> <ol style="list-style-type: none">7. For competitive exams there should be books for the preparation.8. More MNC and Core companies should visit the campus.9. Fine structure of central library should be restructured.10. Xerox machines should be made available in every department.
Key Decision Made /Action Taken	<p>Following actions taken for improvement :</p> <ul style="list-style-type: none">• As per government guidelines, when college reopens the difficulties in practical & doubts would be cleared on priority.• Notes of topics will be provided before the commencement of class by the course incharge.• Practical demo models are included in teaching learning wherever there is scope.• Workshop on emerging technologies will be conducted in upcoming session.• Books related to competitive examination are already present in both Central and Departmental library.• Point no. 8, 9 & 10 will be forwarded to the Principal office for action at Institute Level.

Name of Attendees

Signature

Dr. Pankaj Thote, HOD(EE)



Mr. Vishant Naik

Mr. Saurabh Singh

Mr. Abhishek Junghare

Mr. Md Ashar

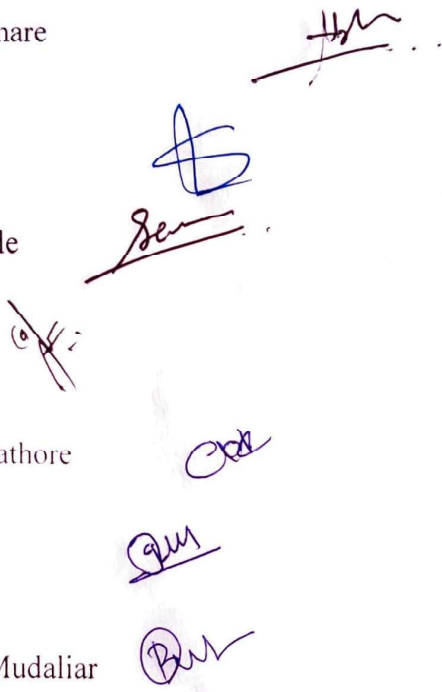
Mr. Saurabh Kamble

Mr. Afsar Khan

Dr. Chandrakant Rathore

Ms. Indryani Patle

Ms. Bhagyashree Mudaliar





Minutes of Meeting

Agenda: -	Teacher's suggestions received from Teacher's feedback.
Date & Time :-	28 th January 2021 at 4.30 pm
Location:	HoD office
Attendees:-	<ol style="list-style-type: none">1. Dr. Pankaj Thote HOD(EE)2. Mr. Vishant Naik3. Mr. Saurabh Singh4. Mr. Abhishek Junghare5. Mr. Md Ashar6. Mr. Afsar Khan7. Dr. Chandrakant Rathore8. Ms. Indryani Patle9. Ms. Bhagyashree Mudaliar
Points Discussed	<p><i>Teachers have suggested the following points towards review of syllabus/courses taught by concerned faculties.</i></p> <ol style="list-style-type: none">1) Workshop visit on different types of welding can be done.2) Syllabus should cover upcoming technology and problems definition.3) More practicals on interfacing should be included in MPI.4) There is a scope to make curriculum syllabus more Industry relevant. <p><i>Teachers has suggested following scope of content beyond syllabus/contemporary topics that could be included in next semester.</i></p> <ol style="list-style-type: none">1) Practical Session of Electric vehicle & IOT2) Sample Energy Audit can be done in next semester.3) Calculation of voltage sag & tension on transmission line.4) Applications of basic circuits & their analysis in multisim software.5) Installation of solar systems must be included in the course curriculum. <p><i>Teachers have also suggested the following points for Departmental/Institutional growth/improvement.</i></p> <ol style="list-style-type: none">1) Research and Development related activities should be increased.2) More faculty development trainings should be taken.3) NBA accreditation to be the top priority.4) 7th Pay commission must be implemented.5) Health Insurance policy must be provided by Institute apart from Accidental Insurance.6) HR policy must be updated.7) HR policy should be centric for faculty development.8) Annual holiday calendar should be display at the beginning of year.9) 2nd/4th Saturday should be holiday.10) Kindly provide DA as per government norms.11) ATM facility should be present in institute.12) Saturday should be half day, so that student can get more time for extracurricular activities.

Key Decision Made /Action Taken	<p>Following actions taken/decision made with regards to the Teachers Feedback received:</p> <p><i>For review of syllabus/courses taught by concerned faculties.</i></p> <p>1. Point no. 1-4 of this category will be addressed by respective Course in-charges and will be implemented by them in the next session.</p> <p><i>For scope of content beyond syllabus/contemporary topics that could be included in next semester.</i></p> <p>1. Point no. 1-5 of this category will be addressed by respective Course in-charges and will be implemented by them in the next session.</p> <p><i>For Departmental/Institutional growth/improvement.</i></p> <p>1. Point no. 3-12 under this category will be forwarded to Principal office for action at Central Level.</p> <p>2. Point no. 1 & 2, will be implemented on departmental level from upcoming session.</p>
--	---

Name of Attendees

Signature

Dr. Pankaj Thote HOD(EE)

Mr. Vishant Naik

Mr. Saurabh Singh

Mr. Abhishek Junghare

Mr. Md Ashar

Mr. Afsar Khan

Dr. Chandrakant Rathore

Ms. Indryani Patle

Ms. Bhagyashree Mudaliar

S. B. JAIN INSTITUTE OF TECHNOLOGY, MANAGEMENT & RESEARCH, NAGPUR.

(An Autonomous Institute, Affiliated to RTMNU, Nagpur)

DEPARTMENT OF ELECTRICAL ENGINEERING

Vision: Transform knowledge seekers to globally competent professionals in Electrical Engineering



Minutes of Meeting

Agenda: -	Student suggestions from Student satisfaction Survey.
Date & Time :-	23/07/21 11.30 AM to 12.30 PM
Location:	HoD EE office
Attendees:-	<ol style="list-style-type: none">1. Dr. Pankaj Thote, HoD(EE)2. Mr. S. K. Singh3. Mr. Md. Ashar4. Mr. A. A. Khan5. Mr. Vishant Naik6. Dr. Chandrakant Rathore7. Mr. Abhishek Junghare8. Ms. Indrayani Patle9. Ms. Bhagyashree Mudliar
Points Discussed	<p>Student has suggested the following points for improvement through Student satisfaction survey.</p> <p>Suggestion on Teaching Learning Process:</p> <ol style="list-style-type: none">1. For difficult subjects, there should be doubt clearing session on Saturday2. Workshop on machine learning courses.3. Timings for online lectures should be reduced.4. Internship should be allowed from 2nd year itself.5. Teaching learning process should be project based learning and activities like Field project, research and club activities should be a part of curriculum. <p>Suggestions on Institutional facility:</p> <ol style="list-style-type: none">6. College fees should be reduced in consideration to current pandemic situation.7. Library facilities should be improved & Library fine should be reduced.
Key Decision Made /Action Taken	<p>Following actions taken for improvement :</p> <ul style="list-style-type: none">• Point no. 1, 2 & 5 shall be addressed by respective subjective incharges and class incharges.• Teaching hours will be adjusted in the view of completion of syllabus.• In autonomous curriculum scheme, internship is planned in the summer vacations after 2nd, 4th & 6th Semester.• Point no. 6 & 7 shall be forwarded to the Principal office for action at Institute Level.

Name of Attendees

Signature

1. Dr. Pankaj Thote HOD (EE)



2. Mr. Vishant Naik



3. Mr. Abhishek Junghare



4. Mr. Md. Ashar



5. Mr. Saurabh Singh

S.K. Singh.

6. Mr. Afsar Khan



7. Dr. Chandrakant Rathore



8. Ms. Indryani Patle





S. B. JAIN INSTITUTE OF TECHNOLOGY, MANAGEMENT & RESEARCH, NAGPUR.

(An Autonomous Institute, Affiliated to RTMNU, Nagpur)

DEPARTMENT OF ELECTRICAL ENGINEERING

Vision: Transform knowledge seekers to globally competent professionals in Electrical Engineering



Minutes of Meeting

Agenda:	Discussion on Parents Feedback
Date & Time :	07/06/2021 at 1.30 pm
Mode of conduct:	Online (Google Meet)
Attendees:	<ol style="list-style-type: none">1. Dr. PankajThote HOD(EE)2. Mr. Vishant Naik3. Mr. Saurabh Singh4. Mr. Abhishek Junghare5. Mr. Md Ashar6. Mr. Afsar Khan7. Dr. Chandrakant Rathore8. Ms. Indrayani Patle9. Ms. Bhagyashree Mudaliar
Significant suggestions received from Parents:	<ol style="list-style-type: none">1. Focus towards practical knowledge should be more and students should be encouraged more to participate in the project competitions. A program should be arrange where a specific period of time should be given to all students to do any research or project based work according to their interest in specific field in those given time.2. To improve communication skills of students, a courses/exam like spoken English tutorial is expected.3. Workshop for personality development, conversation skills is expected.4. Number of teaching hours in a day should be reduced.5. Students should be asked to put on the camera during online lectures.6. During this pandemic, institute should reduce the fees or allow some special discount as tough financial time is going on.
Key Decision Made/Action Taken/Points Addressed	<ol style="list-style-type: none">1. Skill development program is included in the academic calendar to build the technical skills and to gain the practical knowledge for the students.2. To build the communication skills of students, Spoken tutorial workshop is already planned in the month of June.3. "Manthan" is planned in the month of July for the personality development and of students4. Teaching hours will be adjusted in the view of completion of syllabus.5. Point no. 5 shall be addressed by respective Subject Incharge.6. Point no. 6 shall be forwarded to the Principal office for action at Institute Level.

Feedback Incharge

HoD (EE)



S. B. JAIN INSTITUTE OF TECHNOLOGY, MANAGEMENT & RESEARCH, NAGPUR.

(An Autonomous Institute, Affiliated to RTMNU, Nagpur)

DEPARTMENT OF ELECTRICAL ENGINEERING

Vision: Transform knowledge seekers to globally competent professionals in Electrical Engineering



Session: 2020-21 (Even Semester)

Action Taken Report on Course Exit & Program Exit Student Feedback

Date:-23/07/2021

Course End Survey & Program Exit Feedback was conducted in the month of June and July. Course End Survey was conducted for all semester students of the department and Program Exit Feedback was conducted for final year students. The responses from students have been scrutinized and summarized using online tool-Google form and MS Excel. The summary is discussed with concerned faculties by the HoD and actions are initiated at department level.

The Key observations (points) from summary and actions are listed as follows.

- In Course Exit Feedback, It is observed that out of total **twenty four courses** (Theory& Practical) of the Programme **eight courses got Excellent** feedback rating (>85%) and remaining **sixteen were rated as Very Good**(>70 %) .
- The Average of Program Exit Feedback by the current pass-out batch is **84% (Very Good)**.
- The feedback was shown to Course In-charge and discussed by Head of Department.
- Efforts of Course In-charge were appreciated and they were motivated to perform better.

Dr. Pankaj B. Thote

HoD, EE



S. B. JAIN INSTITUTE OF TECHNOLOGY, MANAGEMENT & RESEARCH, NAGPUR.

(An Autonomous Institute, Affiliated to RTMNU, Nagpur)

DEPARTMENT OF ELECTRICAL ENGINEERING

Vision: Transform knowledge seekers to globally competent professionals in Electrical Engineering



Minutes of Meeting

Session: 2020-21 (Even Semester)

Agenda: Teacher's suggestions received from Teacher's feedback.

Date & Time: 27th July 2021 at 11.30 am

Location: HoD office

Attendees:-

1. Dr. Pankaj Thote, HoD(EE)
2. Dr. Chandrakant Rathore
3. Mr. Vishant Naik
4. Mr. Saurabh Singh
5. Mr. Abhishek Junghare
6. Mr. Md Ashar
7. Mr. Afsar Khan
8. Ms. Indryani Patle

Points Discussed:

Suggestion towards review of syllabus/course contents taught by Faculty:

1. In Electrical Distribution System (EDS) there should be separate unit for distribution system planning, focusing on optimization, implementation and planning aspects in all.
2. In Power Station Practice (PSP) new electricity generation topics may be added.

Scope of content beyond syllabus/ contemporary topics that could be included in the next semester:

3. GST topic can be included in EEIM as content beyond syllabus.
4. In EDS, integration of distributed generation and its optimal placement can be added.
5. In PSP, operational and maintenance concepts of different power plants should be added
6. Recent advancement in Special Purpose Machines can be included in Electric Machine.
7. Demonstration of PE based Controller for EV Charging station can be included in next semester.
8. Few topics on Data structures should be included in the Computer Programming.

Suggestions for Departmental/Institutional growth/improvement:

9. More time and facilities should be invested in R & D activities.
10. More faculty training and development programs should be organized.
11. Institute should have IEEE access to students & Faculty.

12. Frequency of Sports and cultural activities should increase for overall development of students.
13. Individual Laptop/tablet along with internet availability for online lecture/departmental work will helpful for smooth conduction of assigned work from anywhere (home/institute etc.) especially during this pandemic environment.
14. Working after 5:30 pm must reflect into individual late/early/CL/ML etc., benefit
15. To attend the conference/Workshop, Reimbursement policy should be improved for 100% Reimbursement.
16. Annual holiday calendar should be provided in the beginning of the session.
17. NBA accreditation should be on priority.
18. Saturday should be converted into half day.

Key Decision Made /Action Taken:

- Point no. 1 to 8 of this category shall be addressed by respective Course in-charges and will be implemented from the next session.
- Point no. 9 & 10 will be implemented on departmental level from upcoming session.
- Point no. 11 to 18 under this category will be forwarded to Principal office for action at Central Level.

Name of Attendees

Signature

1. Dr. Pankaj Thote HOD (EE)



2. Mr. Vishant Naik



3. Mr. Abhishek Junghare



4. Mr. Md. Ashar



5. Mr. Saurabh Singh

S. K. Singh.

6. Mr. Afsar Khan



7. Dr. Chandrakant Rathore



8. Ms. Indryani Patle

