

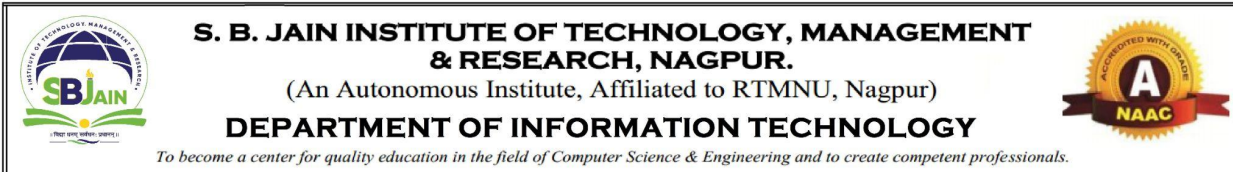


Session 2020-21 (ODD)

Observation & Action Taken on Theory & Practical Feedback-I

On the Basis of theory & practical Feedback-I which was conducted in Session 2020-21(ODD). Discussion has been made individually with all the faculties on Shortfalls which were Identified in the feedback and informed to improve in some of the points.

Mr. Animesh Tayal
Head of Department



Session 2020-21 (EVEN)

Observation & Action Taken on Theory & Practical Feedback I

On the Basis of theory & practical Feedback I, which was conducted in Session 2020-21(EVEN), Few Shortfalls were Identified. The action plan for the same is as follows:

Sr. No.	Observation	Action Taken
1	Concern were Identified in theory of Course Cyber Security (Elective-IV) of VIIIth Semester Conducted by Ms. Sheetal Arvikar	The Head of Department had discussion with concerned Faculty on shortfalls that were identified. She had Promised to work on lacunas and improve her teaching methodology.

Mr. Animesh Tayal
Head of Department

Copy to:

- 1. The Principal Office**
- 2. The Dean Academics**
- 3. The PAQIC In-charge (IT)**



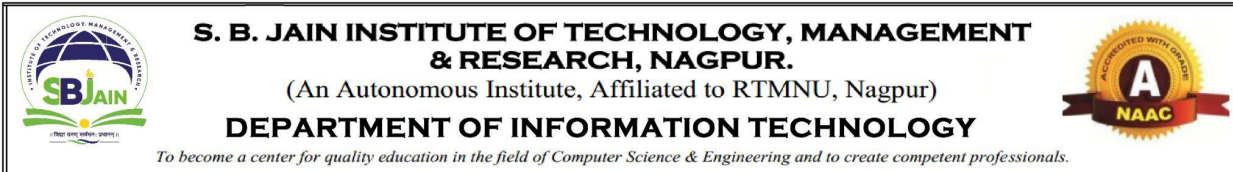
Session 2020-21 (ODD)

Observation & Action Taken on Theory & Practical Feedback II

On the Basis of theory & practical Feedback II, which was conducted in Session 2020-21(ODD), Few Shortfalls were Identified. The action plan for the same is as follows:

Sr. No.	Observation	Action Taken
1	Concern were Identified in theory of Course Data Communication of Vth Semester Conducted by Mr. Dhiraj Gupta	Head of Department had discussion with faculties on shortfalls that were identified. They had Promised to work on lacunas and improve their teaching methodology.
2	Concern were Identified in theory of Course Object Oriented Programming of Vth Semester Conducted by Ms. Titiksha Bhagat.	
3	Concern were Identified in theory of Course Design & Analysis of Algorithm of Vth Semester Conducted by Ms. K. Khante	
4	Concern were Identified in Practical of Course Design & Analysis of Algorithm of Vth Semester Conducted by Ms. K. Khante	
5	Concern were Identified in Practical of Course Object Oriented Programming of Vth Semester Conducted by Ms. Titiksha Bhagat.	

Mr. Animesh Tayal
Head of Department



Session 2020-21 (EVEN)

Observation & Action Taken on Theory & Practical Feedback 2

On the Basis of Theory & Practical Feedback 2, which was conducted in Session 2020-21 (EVEN), it is observed that all subjects have Feedback rating Very good or Excellent. So finally discussion has been made individually with all the faculties on Shortfalls which were Identified in the feedback and informed to improve in some of the points. They had promised to overcome dependencies found for online teaching mode.

A handwritten signature in black ink, appearing to read 'Animesh Tayal', is written over a light blue grid background.

Mr. Animesh Tayal
Head of Department

Copy to:

- 1. The Principal Office**
- 2. The Dean Academics**
- 3. The PAQIC In-charge (IT)**



SESSION: 2020-21(ODD)

Parents Suggestions & Action Taken

On the basis of Parents Feedback that was conducted during Online Parents Teacher Meet on date 07/11/2020, few significant suggestions by Parents were received. The action taken for the same is as follows.

Sr. No.	Suggestions	Action Taken
1.	Students should be given fair chance to appear for placement drives. Placed student should not be allowed to appear for other drive to give opportunity to others.	The Training & Placement department of the institute has certain fair policies for appearing the placed students in placement drive and it is not biased.
2.	Timing of the classes should be properly maintained.	Due to some network issue sometimes classes timing may vary a little bit otherwise all classes are conducted as per time table.
3.	Mock tests and other guidance of final exams are conducted online.	Mid Semester & End Semester examinations are conducted time to time for the same purpose.
4.	Take some online activities.	The department is already doing it.
5.	Give us practical practice.	The department is already doing it.

Mr. Ratnesh Choudhary
PTM In-charge

Mr. Animesh Tayal
Head of Department



**S. B. JAIN INSTITUTE OF TECHNOLOGY, MANAGEMENT
& RESEARCH, NAGPUR.**

(An Autonomous Institute, Affiliated to RTMNU, Nagpur)

DEPARTMENT OF INFORMATION TECHNOLOGY

To become a center for quality education in the field of Computer Science & Engineering and to create competent professionals.



SESSION: 2020-21(EVEN)

Parents Suggestions & Action Taken

On the basis of Parents Feedback that was conducted during Online Parents Teacher Meet on date 08/05/2021, few significant suggestions by Parents were received. The action taken for the same is as follows.

Sr. No.	Suggestions	Action Taken
1.	Using new technologies for teaching.	The department continuously changing technology for teaching due to online method of lecture delivery and providing the best online teaching learning. Also adding new technology as and when needed.
2.	Webinars regarding placements	The department had already taken many guest lecture webinar CRT training to satisfy the placement need.

Mr. Ratnesh Choudhary
PTM In-charge

Mr. Animesh Tayal
Head of Department



Minutes of Meeting

Session 2020-21(ODD)

Agenda	<ol style="list-style-type: none">1. Appreciation to faculties for Theory, Practical feedback, Course End Survey2. Student Suggestions from Student Satisfaction Survey (Part A & Part B)3. Discussion on Parent's Feedback4. Discussion on Teacher's Feedback5. Discussion on Co-Curricular Activities Feedback Conducted by Department.
Date & time	4th January, 2021 (11:00am onwards)
Place	Room No. M104 (Department Library)
Attendees	<ol style="list-style-type: none">1. Mr. Animesh Tayal (HOD CSE & IT)2. Dr. Ganesh Regulwar3. Mr. Nisarg Gandhewar4. Mr. Ram Samdekar5. Mr. Ratnesh Chaudhary6. Mr. Dhiraj Gupta7. Mr. Nikesh Aote8. Ms. Pranita Chaudhary9. Ms. Roshani Talmale10. Ms. Priya Khobragade11. Ms. Sheetal Arvikar12. Ms. Ketki Khante13. Mr. Mukesh Barapatre14. Mr. Jitesh Zade15. Ms. Pushpa Chutel16. Ms. Mayuri Kawalkar
Points Discussed & Action Taken	<ol style="list-style-type: none">1. Distribution of appreciation letters to faculties who got feedback rating Very Good / Excellent for Theory & Practical course as well as course end surveys.2. Students has suggested following significant suggestions for improvement through Student Satisfaction Survey. Teaching learning Process (Part A): -<ul style="list-style-type: none">● Answer keys must be provided for MCQ's after the exam is over.Action Taken: -Must be included for online Examinations in future.<ul style="list-style-type: none">● There should be increase in more GD & PI activities.Action Taken: -Already the Department Conducted some Activities on CRT (Personality Development, GD, PI) also these activities covered in skill development workshops like "Leadership Management" but we will try to increase frequency of these types of activities in future.

- More workshops should be conducted on recent trends like artificial intelligence, machine learning, data science etc.

Action Taken: -Already the department planned & conducted some sessions on recent trends & we will plan more workshops on latest trends in future.

- Every subject video should be uploaded on YouTube channels

Action Taken: -Maximum video uploaded in Google Classroom but for some subjects we have to take online lectures only and after that recording will be uploaded.

- Animated contents are needed

Action Taken: -Animated contents are added in PPT as per need of topics in course/subject.

Facility Feedback (Part B): -

- Reading room is required in our department to encourage reading habits among students.

Action Taken: -Departmental Library is available to encourage students to read and refer to varieties of books. Head of the department suggested all the course in-charges to encourage the students to use departmental library books for reading.

3. **In Parent's Feedback:** -In Parents' Teacher Meet approximately 27(IT) number of parents gave suggestions. That Suggestions were discussed and it is observed that no major/Minor suggestions occur and feedback is satisfactory.


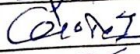






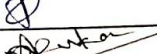
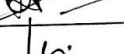




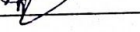

4. **In Teacher's Feedback:** -

- a. Requiring more resources for conducting online video lectures / video recordings.
- b. Faced power cut off issues frequently while conducting Sessions.

Action Taken: - Communicated to higher Authorities

5. Co-Curricular Activities Feedback was Discussed and It is observed that feedback is satisfactory.

Attendees:-

Sr. No.	Name of Faculty	Sign
1.	Prof. A. Tayal	
2.	Dr. Ganesh Regulwa	
3.	Mr. Nisarg Gandhewar	
4.	Mr. Ram Samdekar	
5.	Mr. Ratnesh Chaudhary	
6.	Mr. Dhiraj Gupta	
7.	Mr. Nikesh Aote	
8.	Ms. Pranita Chaudhary	
9.	Ms. Mayuri Kawalkar	
10.	Ms. Priya Khobragade	
11.	Ms. Sheetal Arvikar	
12.	Ms. Ketki Khante	
13.	Mr. Mukesh Barapatre	
14.	Mr. Jitesh Zade	
15.	Ms. Pushpa Chutel	
16.	Ms. Roshani Talmale	



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Minutes of Meeting

Session 2020-21(Even)

Agenda	<ol style="list-style-type: none">1. Appreciation to faculties for Theory, Practical feedback, Course End Survey2. Student Suggestions from Student Satisfaction Survey (Part A & Part B)3. Discussion on Parent's Feedback4. Discussion on Teacher's Feedback5. Discussion on Co Curricular Activities Feedback Conducted by Department.6. Program Exit Feedback
Date & time	20/7/2021
Place	HOD Cabin
Attendees	<ol style="list-style-type: none">1. Mr. Animesh Tayal (HOD CSE & IT)2. Dr. Mrudula Nimbarte3. Dr. Prabha Nair4. Dr. Ganesh Regulwar5. Mr. Ramanand Samdekar6. Mr. Nisarg Gandhewar7. Ms. Titiksha Bhagat8. Mr. Ratnesh Chaudhary9. Mr. Dhiraj Kumar Gupta10. Ms. Roshani Talmale11. Ms. Pranita Chaudhary12. Ms. Mayuri Kawalkar13. Mr. Jitesh Zade14. Mr. Nikesh Aote15. Mr. Sachin Janbandhu16. Ms. Pushpa Chutel17. Ms. Priya Khobragade18. Mr. Tarang Bahorupi19. Ms. Snehal Dongre20. Ms. Rashmi Dagde21. Mr. Mukesh Barapatre
Points Discussed & Action Taken	<ol style="list-style-type: none">1. Distribution of appreciation letters to faculties who have very good/excellent feedback for theory as well as practical and course end surveys2. Students has suggested following points for improvement through Student Satisfaction Survey

Teaching learning Process (Part A):-

- Opportunities for internship should be increased.

Action Taken: - Majority of students already got internship through the opportunities provided by the department. Also the department will plan more internship drive in near future.

- More workshops or training sessions should be conducted depending on the student's interest and requirement.

Action Taken:-Already the department planned & conducted some sessions on recent trends as per current industry requirement & will plan more workshops and training sessions.

Facility Feedback (Part B):-

- Adequacy of Laboratory facilities during online teaching

Action Taken:-Department have full-fledged laboratories with the latest state-of-the-art hardware and software. However due to pandemic it is challenging to take maximum benefit of it and hence faculties working from home have to manage with free tools available online.

- Library Facility

Action Taken:- Though Library is available to encourage students to read and refer to varieties of books, due to pandemic it is challenging to take maximum benefit of it. Faculties working from home provided students with eBooks and learning recourses.

3. **In Parent's Feedback:-** Parents has suggested some points for improvement during Parents' Teacher Meet. Some of the important points are as follows.

- More workshops should be conducted on recent trends like digital marketing

Action Taken:-Already the department planned & conducted some sessions on recent trends & we will plan more workshops on latest trends

- More encouragement to entrepreneurship

Action Taken:-Already the department planned & conducted sessions on entrepreneurship & will plan more workshops and encouraging sessions aiming at it.

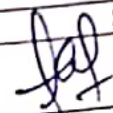
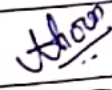
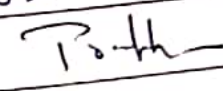
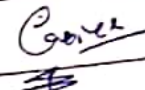
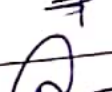

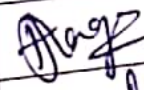


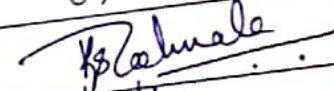
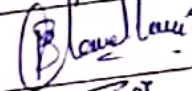
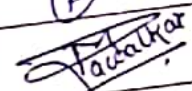
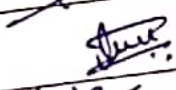
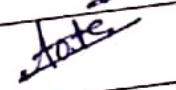
4. In Teacher's Feedback :-

Teacher's feedback was discussed and It is observed that average feedback is satisfactory.

5. Co Curricular Activities:- Feedback was discussed and It is observed that average feedback is satisfactory.

6. Program Exit Feedback:- Program exit feedback was discussed and it is observed that average feedback is satisfactory.

Attendees:-

Sr.No	Name of Faculty	Sign
1	Animesh Tapat	
2	Meedula Nimbarte	
3	Prabha S. Prabhas New	
4	Dr. G. Regulwar	
5	R.S. Somdhar	
6	N. Sandhewar	
7	T. Bhagar	
8	R.K. Choudhary	
9	Dhinesh Kumar Gupta	
10	Roshani Patmale	
11	Pranita Chaudhary	
12	Mayuri Kacalkar	
13	Mr. Jitesh Zate	
14	Mr. Nitesh Aote	

15	Sachin Janbandhu	<u>Sachin</u>
16	Pushpa. H. Chate	<u>Pushpa</u>
17	Priya Khokhregale	<u>Priya</u>
18	Tarang A. Boharupi	<u>Tarang</u>
19	Ms. Snehal Dongre	<u>Snehal</u>
20	Ms. Rashmi P. Dagde	<u>Rashmi</u>
21	M. Bannopate	<u>Bannopate</u>