

S. B. JAIN INSTITUTE OF TECHNOLOGY, MANAGEMENT & RESEARCH, NAGPUR

(An Autonomous Institute, Affiliated to R.T.M. Nagpur University)

(NBA Accredited- Electrical Engg., Electronics and Telecommunication Engg. & Mechanical Engg- 2024-27)

Emerge as a Leading Institute for Developing Competent and Creative Professionals



Incentive form for Certification Courses [4]

Instructions: 1) All entries should be computerized 2. Strikeout which is not applicable 3) Follow the guidelines.

1. Applicant's Details:

Academic Year

Department:	ME	EE	ET	CS	EMT	FY	MBA	
Applicant's Name Bold (Surname First)						Mobile No:		
Designation:			Student-Semester:		Email Id:			
No. of times Incentive is claimed under this category during current academic year?						00	01	02

2. Course Details:

Platform:	Title of Course:						
Session:	Number of Weeks:	Score:	%	Category:	Credits:		

3. Details of Registration:

Registration Fee paid for any one Certification Course	Rs.	Permissible Claim as per policy Rs.
Documents Attached	1. Fee payment receipt	2. Certificate from Certification Authority

4. Declaration:

1. Credits earned by me shall be assigned to the Institute.
2. If excess payment made to me is noticed, I will pay back.
3. The information furnished by me is correct.

Signature of Applicant:

5. For office use:

Authority	Comment	Dated Signature
Departmental Activity In-charge	All details are filled in. Documents attached .	
Head of the Department	Claim may be please be approved	
Institute Level Activity In-charge	Verified details. Amount may be sanctioned.	
Principal	Approved	
CED	Recommended for payment of Rs	

6. For Accountant:

Bank: Cheque No: Date: Amount:

Seal
