Application for Prior Approval for Book/Book Chapter Publication

**Instructions: 1) Application should be computerized. 2. Application should be submitted 15 days before the event.**

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|  |  **Publication of Text Book or Book Chapter [2.0]** |  **Application should be submitted 15 days in advance to the Management for prior approval.*** **Application should contain following information.**
* **Name of Applicant, Department, Designation, Email ID, Mobile number, Date of joining,**
* **Name of the Book**
* **Name of the Publisher**
* **Publisher-National or international**
* **Subject dealt in the Book**
* **Number of Pages**
* **Whether it is a text book from domain?**
* **Date of Publication**
* **Expenses incurred**
* **Benefits to the Students and institute**
* **Documents- 1. Pre-approval from Management 2. Copy of Book 3. Details of Break of expenses**
* **In case of Book chapter similar Information should be submitted**
* **In Addition, page number of Book chapter should be mentioned**
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